



# JONATHAN LEE

## CONTRACT RECRUITMENT

### Payment Schedule 2026

Schedule for 4 weekly paid contractors working at Ford.

Date From	Date To	Deadline	Payment Date
3 November 2025	30 November 2025	2 December 2025	5 December 2025
1 December 2025	28 December 2025	30 December 2025	9 January 2026*
29 December 2025	25 January 2026	27 January 2026	30 January 2026
26 January 2026	22 February 2026	24 February 2026	27 February 2026
23 February 2026	22 March 2026	24 March 2026	27 March 2026
23 March 2026	19 April 2026	21 April 2026	24 April 2026
20 April 2026	17 May 2026	19 May 2026	22 May 2026
18 May 2026	14 June 2026	16 June 2026	19 June 2026
15 June 2026	12 July 2026	14 July 2026	17 July 2026
13 July 2026	9 August 2026	11 August 2026	14 August 2026
10 August 2026	6 September 2026	8 September 2026	11 September 2026
7 September 2026	4 October 2026	6 October 2026	9 October 2026
5 October 2026	1 November 2026	3 November 2026	6 November 2026
2 November 2026	29 November 2026	1 December 2026	4 December 2026
30 November 2026	27 December 2026	29 December 2026	8 January 2027*
28 December 2026	24 January 2027	26 January 2027	29 January 2027

\*Due to banking closures

### THE FOLLOWING INFORMATION IS IMPORTANT

#### PLEASE ENSURE:

All timesheets are authorised by the Client  
All timesheets are received by MIDDAY on the Tuesday deadline  
All invoices to be received by MIDDAY Wednesday  
NB Late or inaccurate timesheets / invoices will DELAY PAYMENT

Tel: 01384 397555

[jonlee.co.uk/contractors](http://jonlee.co.uk/contractors)

#### PLEASE ENSURE YOU STATE THE FOLLOWING ON YOUR INVOICE:

Your Limited Company Name & Address  
Your Limited Company Registration Number  
Your Invoice Number & the Invoice date  
Your VAT Registration Number (if applicable)

Our Company Name & Address - Jonathan Lee Contracts Limited,  
The Maltings, Mount Road, Stourbridge, West Midlands, DY8 1HZ