

MONTHLY PAYMENT SCHEDULE 2010

No of wks	Week No's Start	Week No's Finish	Start Date Monday	Finish Date Sunday	Timesheets due no later than Tuesday Midday	Payment Friday
4	50	53	07.12.09	03.01.10	04.01.10 (Mon)	08.01.10
4	1	4	04.01.10	31.01.10	02.02.10	05.02.10
4	5	8	01.02.10	28.02.10	02.03.10	05.03.10
5	9	13	01.03.10	04.04.10	06.04.10	12.04.10 (Mon)
4	14	17	05.04.10	02.05.10	04.05.10	10.05.10 (Mon)
4	18	21	03.05.10	30.05.10	01.06.10	07.06.10 (Mon)
5	22	26	31.05.10	04.07.10	06.07.10	09.07.10
4	27	30	05.07.10	01.08.10	03.08.10	06.08.10
4	31	34	02.08.10	29.08.10	31.08.10	06.09.10 (Mon)
5	35	39	30.08.10	03.10.10	05.10.10	08.10.10
4	40	43	04.10.10	31.10.10	02.11.10	05.11.10
4	44	47	01.11.10	28.11.10	30.11.10	03.12.10
5	48	52	29.11.10	02.01.11	04.01.11	10.01.11 (Mon)

IMPORTANT INFORMATION – Please read carefully

- Please ensure:- All timesheets are authorised by the Client.
- Please ensure:- All timesheets are received by **MIDDAY** on the date allocated for that period.
- Late or inaccurate timesheets will **DELAY PAYMENT**.
- Please note highlighted dates reflect Bank Holiday periods.

Contractor Support visit:- www.jonlee.co.uk/contracts

Your welfare is at the forefront of our service at Jonathan Lee Contracts Limited. This page is designed to give you access to all information and documentation you may need throughout your time with us. Should you not be able to find what you need on this page, please contact **Free Phone 0800 389 5411**

Referral Scheme for Jonathan Lee Contracts Limited – We want to pay you £300 !!!

Jonathan Lee Contracts recognises the value placed on our contractor network and therefore would like to offer a referral payment to you of £300 for each person you refer to us that we then go on to successfully place, on assignment through JLCL. * Conditions apply

For full details visit www.jonlee.co.uk/contracts

For Payroll Queries

FREE PHONE 0800 389 5411



Email –welfare@jonlee.co.uk

www.jonlee.co.uk/contracts

TIME SHEET FAX NUMBER 01384 441782